

Big Green Smile is an established and innovative online retailer specialising in natural lifestyle and beauty products. Currently experiencing double-digit annual growth, this small & dynamic team has grown our company to become the leading retailer in its field. We have localised websites in France, Germany, Benelux and the UK and have bold plans to deepen our penetration across each of these markets.

Big Green Smile is an inclusive company and we believe we are stronger when every member of our team feels respected, included, and heard.

Junior Merchandiser – Big Green Smile

Reports to: Senior Merchandiser

Job Overview: The junior merchandiser will work with the Senior Merchandiser to help maximise the revenue from the BigGreenSmile.com and partner websites to deliver an appealing customer experience. The role requires the junior merchandiser to be autonomous, able to manage a busy workload with a good eye for detail.

Responsibilities and duties include:

Web Merchandising:

- Working closely with Senior Merchandiser to plan product ranges.
- Liaising with suppliers to ensure product detail are always up to date.
- Action pricing changes.
- Analysis of product performance by category, identifying emerging trends and providing insights to the wider team.
- Working closely with line manager to provide analysis to support range review, range construction and range optimisation, collaboratively agreeing range decisions with the team.
- Work closely with manager on maximising sales, margin and identifying promotional requirements.
- Assist with creating promotions in the CMS
- Working with supplier system to monitor, report and control stock levels
- Copywriting

Purchasing:

- Placing purchase orders in line with stock requirements and promotional activity
- Acting as support for accounts department with invoice queries – cost price differences, shortages, overages indication.
- Liaising with warehouse on any purchase order relating issues.
- Maintain supplier setup.
- Liaising with suppliers regarding import documents.
- Maintaining relationships and manage the order process with suppliers.

What we are looking for:

We are looking for someone with relevant experience within a merchandising role, ideally gained within a Retail or FMCG environment. You should have strong analytical skills and a customer focus. You will have exceptional communication skills with the ability to work to tight deadlines and prioritise workloads.

It's important to us that you have excellent attention to detail and a drive to succeed. You should have the ability to remain calm under pressure and be adaptable within a fast paced environment.

- A superb standard of written English.
- A collaborative approach.
- Strong commercial acumen.
- Good organisation skills.
- Competency in Excel/ Google sheets.

This job description is not exhaustive and from time to time your Manager may choose to vary your role, to meet the needs of the business.

What's in it for you?

You'll be in the hub of an incredibly fast-moving business and you'll be trusted to make decisions that benefit the business. It's a serious responsibility. You'll thrive on the freedom and the chance to use your skills and will be supported with development opportunities.

Competitive salary, 21 days' holiday plus your birthday off.

To Apply

All applications to hr@biggreensmile.com